



Internal Quality Assurance Cell (IQAC) THB College, Jamugurihat

[Minutes of the meeting held on 01-09-2014]

Members Present:

1. Dr.Sadananda Hazarika , Chairman, IQAC
2. Mrs. Irani Dutta Medhi
3. Mr.Pradip Goswami
4. Mrs. Sudha Sarmah
5. Dr.Ajanta Nath
6. Dr.Jayanta Baruah
7. Md. Sahabuddin Ahmed
8. Dr. Amal Saikia
9. Mr. Mukut Bhuyan
10. Dr.Sanjib Upadhyaya, Coordinaor, IQAC

Dr. Sanjib Upadhyaya , Coordinator IQAC called the meeting and placed the agenda before the members. The meeting was presided over by Dr. Sadananda Hazarika, chairman and principal, IQAC, THB College.

1. Confirmation of the minutes of the last meeting:

Minutes of the last meeting were presented by the coordinator and it was singed and approved with due consent from the members.

2. Discussion on publications of college newsletter:

A discussion was held on the news letter and it was expressed by the members unanimsly that initiatives to be taken for publication of the Newsletter at an early date.

3. Discussion on AQAR submission:

The members felt that necessary steps should be taken for submitting the AQAR of 2013-14 for the third cycle of NAAC assessment.



Internal Quality Assurance Cell (IQAC) THB College, Jamugurihat

4. Others:

The members thoroughly discussed some infrastructural issues and decided to purchase an inverter for uninterrupted power supply in the IQAC office and a scanner printer.

s/d
(Dr. Sadananda Hazarika)
Chairman, IQAC/Principal

s/d
(Dr. Sanjib Upadhyaya)
Coordinator, IQAC

[Minutes of the IQAC Meeting held on 10/11/2015]

Members present:

1. Dr. Sadananda Hazarika
2. Mr. Pradip Goswami
3. Dr. Ajanta Nath
4. Dr. Jayanta Baruah
5. Dr. Amal Saikia
6. Mr. Ramesh Dabari
7. Mrs. Irani Dutta Medhi
8. Md. Sahabuddin Ahmed
9. Mr. Raja Das, G. S. Student Union
10. Dr. Sanjib Upadhyaya, Coordinator, IQAC

Minutes of the meeting:

Dr. Sanjib Upadhyaya, the convener called the meeting, explained the objectives and placed the agenda of the meeting. The meeting was presided over by the Chairman of IQAC, Dr. Sadananda Hazarika. Explaining the purpose of the meeting Dr. S. Upadhyaya explained that the main objective of the meeting was to discuss about the third cycle of NAAC visit to the college. The following resolutions were adopted.



Internal Quality Assurance Cell (IQAC) THB College, Jamugurihat

1. To inform each department about the NAAC visit and to prepare the documents as per the requirement.
2. To implement the recommendations given by the Peer Team of the Second cycle of NAAC assessment.
3. To improve the infrastructure of the existing Boys' Hostel.

The meeting came to an end with the assurance given by the Principal for quick implementation of these resolutions.

[Minutes of the IQAC Meeting held on 22-02-2015]

Members present:

1. Dr. Sadananda Hazarika
2. Mr. Pradip Goswami
3. Dr. Ajanta Nath
4. Dr. Jayanta Baruah
5. Dr. Amal Saikia
6. Mr. Ramesh Dabari
7. Mrs. Irani Dutta Medhi
8. Md. Sahabuddin Ahmed
9. Mr. Raja Das, G. S. Student Union
10. Dr. Sanjib Upadhyaya, Coordinator, IQAC

Minutes of the meeting:

Dr. Sanjib Upadhyaya, the convener called the meeting, explained the objectives and placed the agenda of the meeting. The meeting was chaired by Dr. Sadananda Hazarika, Chairman, IQAC.

11. Confirmation of the minutes of the last meeting:

Dr. Sanjib Upadhyaya, Coordinator, IQAC read out the minutes of the last meeting and it was approved unanimously.



Internal Quality Assurance Cell (IQAC) THB College, Jamugurihat

12. As a follow up measure, the IQAC coordinator informed that to ensure uninterrupted power supply to the IQAC room an inverter was purchased. As per the decision of the last IQAC meeting the equipments were purchased from an established firm from Tezpur.
13. In between the discussion, IQAC coordinator informed about the purchase of books, an almirah, a scan printer and a table for IQAC. Having discussed in length, proceeding of the meeting was accepted with due consent from all members.
14. Discussion: As per the agenda, the meeting discussed the importance of filling up of the API forms. The coordinator informed that due to some unavoidable cause, it is yet to be distributed among the teachers. Meanwhile, he assured that the forms would be very soon available to all the faculty members of the college.

15. Action Plan of IQAC:

Coordinator of IQAC laid stress on determined action plan of the IQAC for the same year and opined for its fulfillment. After the discussion, the meeting entrusted Dr. Jayanta Baruah, Dr. Jitu Tamuli and Mr. Pradip Goswami to determine the action plan for the year 2014-15.

The meeting formally came to an end with the presidential remarks. The chairman appealed to the members to be active in the functioning of IQAC and pleaded for objective outcome.

s/d
(Dr. Sadananda Hazarika)
Chairman, IQAC & Principal

s/d
(Dr. Sanjib Upadhyaya)
Coordinator, IQAC



Internal Quality Assurance Cell (IQAC) THB College, Jamugurihat

[Minutes of the IQAC Meeting held on 05/08/2015]

Members present:

1. Dr. Sadananda Hazarika
2. Mr. Pradip Goswami
3. Dr. Ajanta Nath
4. Dr. Jayanta Baruah
5. Dr. Amal Saikia
6. Mr. Ramesh Dabari
7. Mrs. Irani Dutta Medhi
8. Md. Sahabuddin Ahmed
9. Mr. Raja Das, G. S. Student Union
10. Dr. Sanjib Upadhyaya, Coordinator, IQAC

Minutes of the meeting:

The executive meet of IQAC was presided over by the Principal Dr. Sadananda Hazarika and the purpose of the meeting was explained by the Coordinator, Dr. S. Upadhyaya. He informed that the main objective of the meeting was to chalk out different actions plans for the year 2015-16. After detailed discussion of the plans, the following resolutions have been adopted.

1. To update the profiles of every department. The principal to issue a notice for the same.
2. To purchase software to keep the Academic Performance Indicator (API) records up to date of the faculty members.
3. To identify the different trees found available inside the campus with inscribed name plates.
4. Decision was taken for improvement of natural ponds for fish farming.
5. Improving conditions of internal roads inside the campus to facilitate students.

The meeting ended with the assurance by the Principal to execute those plans in coming days.



**Internal Quality Assurance Cell (IQAC)
THB College, Jamugurihat**

s/d

(Dr. Sadananda Hazarika)
Chairman, IQAC & Principal

s/d

(Dr. Sanjib Upadhyaya)
Coordinator, IQAC